

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 16 July 2012 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Paul Howe, John Morfoot, Lee Pilkington and Susan Tanner.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept apologies from Mrs Garrod.
- 2 **Declarations of interest.** None.
- 3 **Public participation session.** Members of the public present expressed their concerns about a number of issues surrounding the development which has taken place at Watering Farm without obtaining prior planning permission, and about the lack of consideration being shown to other users of the area by the new business. The Chairman said that what was said would be taken into consideration when the Council came to consider the planning applications which would be under agenda item 7.
- 4 **Minutes.** The minutes of the meeting held on Monday, 18 June 2012 were **confirmed** and **signed**.
- 5 **Matters arising.**
 - 5.1 [10.16 of meeting on 11 May 2012] **Highways.** In response to chasing by the Clerk, Norfolk County Council Highways department has confirmed that the sign on the A1075 is with the contractor, as is the patching on Low Road. The pot hole in 100 Acre Hill should be given to a contractor shortly.
 - 5.2 [3.1] **Griston Prison.** The Clerk has sent a list of possible work trusted prisoners could undertake in the parish, and PC Donna Flannagan will speak to the prison staff. Breckles PCC has said that it would definitely be interested in the possibility of them working on churchyard maintenance. The Treasurer to Stow Bedon PCC has thanked the Council as Trustee to the Stow Bedon Village Hall Fund for the grant it made towards the cost of grass cutting, and asked if the Council was intending to consider making a grant in the future from the Precept. The Clerk was asked to place this on the agenda for a future meeting.
 - 5.3 [9] **Recycling Credits.** As instructed the Clerk had asked Breckland why Breckland Council had not fulfilled their promise to try to negotiate a better deal with Berryman, the company providing the bottle banks and collecting the glass. Breckland Council says that discussions were held with other Norfolk Councils regarding a joint bottle bank contract, but this has not come to fruition, so the contract with Berryman continues.
- 6 **Correspondence.** The following correspondence was **received**:
 - 6.1 Norfolk County Council: *Better Broadband for Norfolk Information Sheet 6* - 8 June 2012.
 - 6.2 Norfolk Constabulary: *Minutes of Attleborough Safer Neighbourhood Action Panel Meeting* - 17 May 2012.
 - 6.3 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 May 2012.
 - 6.4 Fiona Davies: *Letter offering sign restoration services.*
 - 6.5 Breckland Council: *Local Government Boundary Review - Breckland.*
 - 6.6 Statutory Instrument: *Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*

- 6.7 Statutory Instrument: *Local Elections (Declaration of Acceptance of Office) Order 2012.*
- 6.8 Department of Communities & Local Government: *Illustrative text for code dealing with the conduct expected of members and co-opted members of the authority when acting in that capacity.*
- 6.9 Norfolk Association of Local Councils: *Norfolk Link Extra - Code of Conduct - June 2012.*
- 6.10 National Association of Local Councils: *Legal Briefing L09-12*, including NALC template Code of Conduct for Parish Councils.
- 6.11 Breckland Council: *Code of Conduct.*
- 6.12 Breckland Council: *Notification by a Parish Member of Breckland District of Disclosable Pecuniary Interests & Other Registerable Interests*
- 6.13 Breckland Council: *Town & Parish Council Presentation Notes.*
- 6.14 *Clerks & Councils Direct - July 2012.*
- 6.15 Norfolk Rural Community Council: *Invitation to AGM.*
- 6.16 Norfolk Rural Community Council: *Signpost - June 2012*
- 6.17 Barclays Bank Plc: *Community Account Statement - 1-29 June 2012.*
- 6.18 Barclays Bank Plc: *Active Saver Account Statement - 1-29 June 2012.*
- 6.19 CAF Bank: *CAF Gold Account Statement - 1 July 2012.*

7 **Planning.**

- 7.1 **3PL/2011/0140/F: Land adjacent to Gay-Dene, Lower Stow Bedon.** Erection of agricultural workers dwelling. Appeal Decision dated 20 June 2012. Notice that the appeal has been dismissed was **received.**
- 7.2 **3PL/2012/0459/F: Cottage Farm Bungalow, Lower Stow Bedon.** Replacement dwelling with attached garage. Planning Permission dated 18 June 2012 was **received.**

Mr Pilkington said that he had business connections with the applicant of the next five items, and as a result felt he should not be involved in the decision making. He therefore left the room.

- 7.3 **3PL/2012/0707/F: Watering Farm (Building 1), Woodcock Road, Stow Bedon, IP24 1SE.** Application for Demolition of existing duck rearing buildings & erection of pig rear building - Building 1 (Retrospective). It was **resolved** that the Council objected to this and the four following applications (items 7.4, 7.5, 7.6 and 7.7). The Council regretted that this substantial development had been undertaken without first seeking permission, and was concerned that the fact that the buildings were there should not be a factor in the decision making process. It objected on the grounds that on a variety of grounds, including paucity of information provided in the application, and access. It was also **agreed** that Councillor Phil Cowen should be asked to represent the Council's views.
- 7.4 **3PL/2012/0708/F: Watering Farm (Building No. 2), Woodcock Road, Stow Bedon, IP24 1SE.** Application for Demolition of existing duck rearing buildings & erection of pig rear building - Building 2 (Retrospective).
- 7.5 **3PL/2012/0709/F: Watering Farm (Building 3), Woodcock Road, Stow Bedon, IP24 1SE.** Application for Demolition of existing duck rearing buildings & erection of pig rear building - Building 3 (Retrospective).
- 7.6 **3PL/2012/0710/F: Watering Farm (Building 4), Woodcock Road, Stow Bedon, IP24 1SE.** Application for Demolition of existing duck rearing buildings & erection of pig rear building - Building 4 (Retrospective).

- 7.7 **3PL/2012/0715/F: Watering Farm (Barn 2), Woodcock Road, Stow Bedon, IP24 SE.** Application to Demolish building & extension Barn 2 convert building to pig rearing, remove portacabin & erect new office/toilet (Retrospective).

Mr Pilkington rejoined the meeting.

- 8 Code of Conduct.** A report from the Clerk on the requirements under the Localism Act 2012 for adopting a new Code of Conduct and notification of Disclosable Pecuniary and Other Interests was **received**. The Council **resolved** to adopt a new Code of Conduct based on the template provided by the National Association of Local Councils, subject to any review and/or amendment which may become necessary at any time during the coming six months. The Clerk then distributed Breckland Council's new forms for the Notification by a Parish Member of Breckland District of Disclosable Pecuniary Interests and Other Registerable Interests, reminding them that he needed to return these to Breckland by 28 July.
- 9 Appointment of Internal Auditor.** The Clerk reported that Mr Peter Cotes had telephoned and said he would be delighted to take on this role. It was **agreed** that he be appointed as Internal Auditor with immediate effect.
- 10 Asset Revenue.** The Council **reviewed** the contents of the Asset Register and **confirmed** the insurance valuations.
- 11 Financial Regulations.** The Financial Regulations, originally approved by the Council on 22 November 2010, were **reviewed** and **revised**.
- 12 Developments on Woodcock Road.** The Clerk reported that to date no applications had been submitted for the poultry business. The other item had been dealt with under agenda item 7.
- 13 Finance. Monthly Financial Report.** The report for the month ending 30 June 2012 was **received**.
- 14 Matters for consideration at next meeting.** Grass cutting grants.
- 15 Next meeting.** The next meeting of the Council was **confirmed** as **Monday, 20 August 2012**, or if there is no urgent business to discuss, then on **Monday 17 September 2012**, both to be at **7.30 p.m.** in **Caston Village Hall**.

Confirmed:

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Peter Mills, Chairman

17 September 2012

~~20 August 2012~~

Scheduled future Meeting dates:

Monday, 17 September 2012	Monday, 17 December 2012	Monday, 18 February 2013
Monday, 15 October 2012	Monday, 21 January 2013*	Monday, 18 March 2013
Monday, 19 November 2012		

* If needed